

Treasurer-Tax Collector-County Clerk

CHARLES LOMELI
Treasurer-Tax Collector-County Clerk

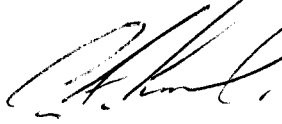
Irma Garza-Anderson, Assistant
Treasurer-Tax Collector-County Clerk



RECEIVED
Cheryl Peals
Tax Collections Manager
SEP 29 2003
Lori Butler-Slappy
County Clerk Division
SUPERIOR COURT, DEPT. 16
SCOTT KAYS

MEMORANDUM

TO: Scott L. Kays, Presiding Judge

FROM: Charles Lomeli, Treasurer-Tax Collector-County Clerk 

DATE: September 23, 2003

SUBJECT: Treasurer-Tax Collector-County Clerk Response to the 2002/2003 Grand Jury Report

Judge Kays:

Pursuant to Penal Code §933 and 933.05, the Solano County Treasurer-Tax Collector-County Clerk's Office comments on the following findings and recommendations pertaining to matters under the control of this office:

1. Solano County Zoning Code Enforcement

Findings 1, 2, 3, 5, 6 & 7 are not under the control of the Treasurer-Tax Collector-County Clerk.

Finding #4 – The BOS direct revision of Solano County Code Chapter 14 to:

- **Eliminate the Treasurer-Tax Collector from the business license process**
- **Assign the administrative processes of receiving the application and issuing the license to DEM**
- **Direct the development of computer interface between the offices of DEM, Solano County Assessor-Recorder, Solano County Treasurer-Tax Collector and the Solano County Sheriff's Office so that license requirements can be quickly and accurately verified.**

The recommendation requires further analysis to determine the most efficient process for the county and the public.

A working group comprised of representatives from the Treasurer-Tax Collector-County Clerk's office, County Administrator's office, County Counsel's office, the District Attorney's office, Environmental Management, Assessor-Recorder and the Sheriff's Department has been established to address the business licensing process and monitoring and tracking procedures. It is estimated that a recommendation can be forwarded to the County Administrator within three months.

Cc: All listed Departments

MemoGrandJuryResponse9.23.03